



## **Youth for Christ Salesforce Overview and Data Mapping**

### **Screen Shots to answer the questions...**

What does Salesforce BaseBox look like &

Where is my legacy data going to show up in Salesforce?\*

*\*REMEMBER – Your Salesforce data will be only as good as you provide it.*

### Contents

P2. YFC Salesforce Home Page

P3. Organization Accounts and Related List

P4. Individual Accounts and Related Lists

P5. Household Accounts

P6. Relationships

P7. Donations

P8. Staff



Required Fields from Legacy System



Recommended Fields

## Home Page

Where it all starts...

The screenshot shows the Salesforce Home Page for Matt (YFCDEV) Foster. The page is annotated with red circles and numbers 1 through 5, corresponding to the descriptions below.

**1 Hello!** Welcome message, customized for Youth For Christ. Please check out the YFC Training tab above. Contact your local administrator for support. Or log a support case: [CLICK HERE](#). Thanks.

**2 Dashboard** As of 3/11/2015 11:25 AM. Displaying data as Matt (YFCDEV) Foster.

**Donor Track Report**

Category	Percentage
Contributor (CORE)	5.71%
Introduction	2.29%

**Last 7 Day Donations**

Account Name	Sum of Amount
Fostering Foundation	\$3,000

**Open Donations**

Account Name	Sum of Amount	Percentage
Foster Household	\$5,000.00	71%
Fostering Foundation	\$2,000.00	29%
<b>Total:</b>	<b>\$7,000.00</b>	

**3 My Tasks**

Complete	Date	Status	Subject	Name	Related To	Account
X	2/20/2015	Not Started	Call for grant request !		Fostering Foundation	Fostering Foundation

**4 Calendar**

Scheduled Meetings Requested Meetings

Today 3/20/2015

You have no events scheduled for the next 7 days.

**5 YFC Data Processing**

### Description of Home page:

- 1) Hello! Welcome message = where to go for YFC Salesforce help and training.
- 2) Dashboard: a grouping of 3 charts of any data in Salesforce
- 3) Your tasks, manage your day here
- 4) Calendar: create events and schedule meetings
- 5) The Blue App – 4 YFC Apps created to simplify your Salesforce experience

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# Organization Accounts and Related List

(Business/ Foundation/ Church... non-person)



Customize Page | Edit Layout | Printable View

Show Feed Click to add topics

Affiliated Contacts (2) | Individual Relationships (1) | Donations (5) | Recurring Donations (1) | Open Activities (1) | Activity History (2) | Notes & Attachments (1)

**Account Detail** [Edit] [Delete]

-----ORGANIZATION ACCOUNT-----

Account Name: **Fostering Foundation** [View Hierarchy] Account Owner: **Matt (YFCDEV) Foster** [Change]

Type: Foundation Organization Track W/Legacy: Contributor (CORE)

Inactive?:  TRACK OVERRIDE (include in mailings):

Gives Anonymously?:

Staff Relationships (auto updated): **Jake Bland** Phone: (320) 309-8405

Staff Donation Relationships (auto): Fax:   
 Website: <http://www.fosteringllc.com>

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**TAKE GOOD RELATIONSHIP NOTES**

CONTACT NOTES

---

**Development Information**

Ministry/Mailing Interest:  Monthly Support? Amount: \$1,000.00

Communication Pref.: **No General Mail** Donor Opportunity per/yr: \$10,000-\$24,999

Area of Interest:  Preferred Method of Giving:   
 Preferred Receipt Type:

Fundraising Interest:  Year-End:

---

**Address**

No Valid Address:  Shipping Address:

Billing Address: **505 W St Germain St  
St. Cloud, MN 56301**

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**Donation Information**

First Gift Date: 2/18/2015	Last Gift Amount: \$1,560.00
Last Gift Date: 3/11/2015	Largest Gift: \$1,560.00
Average Gift: \$927.75	Smallest Gift: \$300.00
Best Gift Year: 2015	Total Gifts: \$3,711.00

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**Donation Details**

Best Gift Year Total: \$3,711.00	Total Number of Gifts: 4
Total Gifts Last N Days: \$3,711.00	Number of Gifts Last N Days: 4
Total Gifts This Year: \$3,711.00	Number of Gifts This Year: 4
Total Gifts Last Year: \$0.00	Number of Gifts Last Year: 0
Total Gifts Two Years Ago: \$0.00	Number of Gifts Two Years Ago: 0

---

**Legacy Information**

Legacy Date/Time Added:  Legacy Constituent Codes:   
 Legacy Solicit Codes:

Legacy ID:

---

**System Information**

Created By: **Matt (YFCDEV) Foster**, 1/28/2015 12:02 PM Last Modified By: **Matt (YFCDEV) Foster**, 3/11/2015 11:31 PM

Parent Account:

[Edit] [Delete]

**Affiliated Contacts** [New Affiliation] Affiliated Contacts Help (?)

Action	First Name	Last Name	Role	Status	Start Date	End Date	Primary
[Edit] [Del]	Matt	Foster	Owner	Current	2/4/2015		<input checked="" type="checkbox"/>
[Edit] [Del]	Abby	Foster	Bookkeeper	Current	2/2/2015		<input type="checkbox"/>

**Individual Relationships** [New Relationship] Individual Relationships Help (?)

Action	Contact	Type	Related Contact	Staff Relationship	Status	Relationship Explanation
[Edit] [Del]	Abby Foster	YFC Staff Connection	Meleea Russell	Jake Bland	Current	Meleea Russell is Abby Foster's YFC Staff Connection

**Donations** [New Donation] Donations Help (?)

Action	Opportunity Name	Amount	Designation	Sub-Designation	Staff Association	Close Date	Stage	Receipt?	Date Receipt Sent
[Edit] [Del]	Fostering Foundation Donation (12) 1/6/2016	\$1,500.00				1/6/2016	Closed Lost		
[Edit] [Del]	Fostering Foundation Donation (9) 10/8/2015	\$1,500.00				10/8/2015	Closed Lost		
[Edit] [Del]	City Life - Wheels Program					9/18/2015	Grant Submitted	Not Received	
[Edit] [Del]	Fostering Foundation Donation (7) 8/8/2015	\$1,500.00				8/8/2015	Closed Lost		
[Edit] [Del]	Fostering Foundation Donation (6) 7/8/2015	\$1,500.00				7/8/2015	Closed Lost		

Show 5 more » | Go to list (20) »

**Recurring Donations** [New Recurring Donations] Recurring Donations Help (?)

Action	Recurring Donation Name	Contact	Date Established	Installment Period	Installments	Total
[Edit] [Del]	Monthly Pledge for 5 years		2/6/2015	Monthly	12	\$18,000.00

**Open Activities** [New Task] [New Event] Open Activities Help (?)

Action	Subject	Name	Related To	Task	Due Date	Status	Priority	Assigned To
[Edit] [Cls]	Call for grant request		Fostering Foundation	<input checked="" type="checkbox"/>	2/20/2015	Not Started	High	Matt (YFCDEV) Foster

**Activity History** [Log a Call] [Mail Merge] [Send an Email] [View All] Activity History Help (?)

Action	Subject	Name	Related To	Task	Due Date	Assigned To	Last Modified Date/Time
[Edit] [Del]	Call with Board Member		City Life - Wheels Program	<input checked="" type="checkbox"/>	3/11/2015	Matt (YFCDEV) Foster	2/19/2015 12:09 PM
[Edit] [Del]	Call about gift		Fostering Foundation	<input checked="" type="checkbox"/>	12/8/2014	Matt (YFCDEV) Foster	2/4/2015 2:25 PM

**Notes & Attachments** [New Note] [Attach File] [View All] Notes & Attachments Help (?)

Action	Type	Title	Related To	Last Modified	Created By
[Edit] [Del]	Note	Legacy Note	Fostering Foundation	2/4/2015 2:44 PM	Matt (YFCDEV) Foster

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Matt Foster

# Individual Accounts and Related Lists (People/Donors/Contact)

Customize Page | Edit Layout | Printable View | Help

[Show Feed](#) | [Click to add topics](#) | [Donations](#) | [Recurring Donations](#) | [Relationships](#) | [Organization Affiliations](#) | [Activity History](#) | [Open Activities](#) | [Campaign History](#) | [Notes & Attachments](#) | [C&P Transactions](#) | [C&P Recurrings](#)

**Individual Detail** [Edit](#) [Delete](#) [Relationships Viewer](#) [Virtual Terminal](#)

**Contact Details**

Name: Matt Foster Contact Owner: [Matt \(YFCDEV\) Foster \[Change\]](#)  
 Nickname:   
 Account Name: [Foster Household](#) Birthdate:   
 Deceased:   
 Gender: Male Staff Relationships (auto updated): Meleesa Russell  
 Inactive?  Staff Donation Relationships (auto): Meleesa Russell; Sean Wallinger  
 Gives Anonymously?

**TAKE GOOD RELATIONSHIP NOTES**  
 CONTACT NOTES: Met Matt at local community event. Said is very interested in Golf.

**Development Information**

Ministry/Mailing Interest: YFC Wheels Mailing List Monthly Support? Amount: \$50.00  
 Communication Pref: Email Only Meet with ED?: YES  
 Area of Interest: Basketball, Financial / Investing, Fitness Donor Opportunity per/yr: \$2,500-\$4,999  
 Fundraising Interest: Camp Preferred Method of Giving: Online - Auto  
Preferred Receipt Type:

**YFC Involvement**  
 Volunteer Area: Campus Life

**Contact Information**

No Valid Address  Address Override   
 Household Mailing Address: 236 Horizon Ave Mailing Address: 236 Horizon Ave  
 Sartell, Minnesota 56377 Sartell, Minnesota 56377  
 Phone: (320) 309-8405 Email: [matt@fosteringllc.com](mailto:matt@fosteringllc.com)  
 Preferred Phone: Mobile Preferred Email: Work  
 Mobile: (320) 309-8405 Personal Email: [matthfoster@gmail.com](mailto:matthfoster@gmail.com)  
 Home Phone: Work Email: [matt@fosteringllc.com](mailto:matt@fosteringllc.com)  
 Work Phone: Alternate Email:

**Donation Information**

**Donation Details**

**Legacy Information**

Legacy ID:   
 Legacy Date Time Added:   
 Legacy Mail Code:   
 Legacy Constituent Codes:   
Legacy Solicit Codes:   
 Legacy Development Relationship:   
 Legacy Core Ministry Relation:   
 Legacy Church Affiliation:

**System Information**  
 Created By: [Matt \(YFCDEV\) Foster](#), 1/28/2015 12:15 PM Last Modified By: [Matt \(YFCDEV\) Foster](#), 3/12/2015 3:10 PM  
 Lead Source:

[Edit](#) [Delete](#) [Relationships Viewer](#) [Virtual Terminal](#)

**Donations** [New Donation](#) Donations Help

Action	Opportunity Name	Designation	Sub-Designation	Staff Association	Close Date	Amount	Stage	Receipt?	Date Receipt Sent	Opportunity Record Type
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Matt Foster Donation (2) 2/18/2015</a>				2/18/2015	\$1,000.00	Pledged			YFC Donation
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Stock Gift</a>				4/17/2015		Pledged			YFC Stock Donation
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Test RollUp12</a>	Campus Life HS	School Dist 234	<a href="#">Sean Wallinger</a>	3/12/2015	\$123.00	Posted	Received	3/12/2015	YFC Donation
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Abby Foster 2/24/2015</a>	Parent Life	Middle School		2/24/2015		Posted	Received	2/24/2015	YFC Donation
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">donationTEST</a>				2/20/2015		Posted	Received	2/20/2015	YFC Donation

[Show 5 more](#) | [Go to list \(16\)](#)

**Recurring Donations** [New Recurring Donations](#) Recurring Donations Help

Action	Recurring Donation Name	Organization	Date Established	Installment Period	Installments	Total
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">BeTheStory.pledge</a>		2/18/2015	Yearly	2	\$0.00

**Relationships** [New Relationship](#) Relationships Help

Action	Related Contact	Account Relationship	Staff Relationship	Type	Status	Relationship Explanation	Description
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Abby Foster</a>			Spouse	Current	Abby Foster is Matt Foster's Spouse	
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Meleesa Russell</a>		<a href="#">Meleesa Russell</a>	YFC Staff Connection	Current	Meleesa Russell is Matt Foster's YFC Staff Connection	

**Organization Affiliations** [New Affiliation](#) Organization Affiliations Help

Action	Account Name	Role	Status	Start Date	End Date	Affiliation: Affiliation Name
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Fostering Foundation</a>	Owner	Current	2/4/2015		AF-000000

**Activity History** [Log a Call](#) [Mail Merge](#) [Send an Email](#) [Request Update](#) [View All](#) Activity History Help

Action	Subject	Related To	Task	Due Date	Assigned To	Last Modified Date/Time
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Email: Matt Would you join us for our fundraiser?</a>		<input checked="" type="checkbox"/>	2/24/2015	<a href="#">Matt (YFCDEV) Foster</a>	2/24/2015 10:00 AM

**Open Activities** [New Task](#) [New Event](#) [New Meeting Request](#) Open Activities Help

Action	Subject	Related To	Task	Due Date	Status	Priority	Assigned To
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Golf Event</a>		<input type="checkbox"/>	5/8/2015 4:00 PM			<a href="#">Matt (YFCDEV) Foster</a>

**Campaign History** [Add to Campaign](#) Campaign History Help

Action	Campaign Name	Start Date	Due Date	Type	Status	Responded	Member Status Updated
<a href="#">Edit</a>   <a href="#">Del</a>   <a href="#">View</a>	<a href="#">Golf Event - 2/5/2015</a>	2/5/2015		Fundraiser	Responded	<input checked="" type="checkbox"/>	3/11/2015 11:09 AM

**Notes & Attachments** [New Note](#) [Attach File](#) Notes & Attachments Help

No records to display

**C&P Transactions** C&P Transactions Help

No records to display

**C&P Recurrings** C&P Recurrings Help

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## Household Accounts

This may be completely new to you.

It is auto-generated by Salesforce when you create a new Individual record. Think of it as a grouping (Husband, Wife, Kids..) under one primary account.

Foster Household
Customize Page | Edit Layout | Printable View | Help for this Page

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Show Feed
Click to add topics

---

Individuals (2) | Recurring Donations (0) | Donations (5) | Addresses (1) | Open Activities (1) | Activity History (1) | Notes & Attachments (0)

---

**Account Detail** Edit Delete Manage Household

-----HOUSEHOLD ACCOUNT-----

Account Name	Foster Household <a href="#">[New Hierarchy]</a>	Account Owner	<a href="#">Matt (YFCDEV) Foster</a> <a href="#">[Change]</a>
Formal Greeting	Matt and Abby Foster	Organization Track W/Legacy	<input type="checkbox"/> Contributor (CORE)
Informal Greeting	Matt and Abby	TRACK OVERRIDE (include in mailings)	<input type="checkbox"/>
Primary Contact	<a href="#">Matt Foster</a>	Household Phone	
Staff Donation Relationships (auto)	Meleea Russell, Sean Wallinger	Number of Household Members	<input type="checkbox"/> 2

---

**Address**

No Valid Address	<input type="checkbox"/>	Shipping Address	
Billing Address	236 Horizon Ave Sartell, Minnesota 56377		

---

**Donation Information**

Last Gift Date	3/12/2015	Total Gifts This Year	\$556,927.00
Last Gift Amount	\$123.00	Total Gifts Last Year	\$0.00
Largest Gift	\$300,000.00	Total Gifts Two Years Ago	\$0.00
Smallest Gift	\$50.00	Total Gifts	\$556,927.00

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**Donation Details**

First Gift Date	2/10/2015	Number of Gifts Last N Days	8
Total Gifts Last N Days	\$556,927.00	Number of Gifts This Year	8
Average Gift	\$69,615.88	Number of Gifts Last Year	0
Best Gift Year	2015	Number of Gifts Two Years Ago	0
Best Gift Year Total	\$556,927.00	Total Number of Gifts	8

---

**Legacy Information**

Legacy ID		Legacy Solicit Codes	
Legacy Date/Time Added		Legacy Core Ministry Relation	
Legacy Constituent Codes		Legacy Development Relationship	
Legacy Mail Code		Legacy Church Affiliation	

---

**System Information**

Created By	<a href="#">Matt (YFCDEV) Foster</a> , 1/26/2015 12:15 PM	Last Modified By	<a href="#">Matt (YFCDEV) Foster</a> , 3/12/2015 3:08 PM
Parent Account			

---

**Individuals** New Individual Merge Individuals Individuals Help

Action	Contact Name	Birthdate	Phone	Email
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Matt Foster</a>		(320) 309-8405	<a href="mailto:matt@fosterinolk.com">matt@fosterinolk.com</a>
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Abby Foster</a>		(302) 267-3641	<a href="mailto:abbymfoster@gmail.com">abbymfoster@gmail.com</a>

---

**Recurring Donations** New Recurring Donations Recurring Donations Help

No records to display

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**Donations** New Donation Donations Help

Action	Opportunity Name	Amount	Designation	Sub-Designation	Staff Association	Close Date	Stage	Receipt?	Date Receipt Sent
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Matt Foster Donation (2) 2/18/2016</a>	\$1,000.00				2/18/2016	Pledged		
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Test Rollup12</a>	\$123.00	Campus Life HS	School Dist 234	<a href="#">Sean Wallinger</a>	3/12/2015	Posted	Received	3/12/2015
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Abby Foster 2/24/2015</a>		Parent Life	Middle School		2/24/2015	Posted	Received	2/24/2015
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">donationTEST</a>					2/20/2015	Posted	Received	2/20/2015
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Test234</a>	\$25,000.00	Deaf Teen Quest	School Dist 345		2/19/2015	Posted	Not Received	

[Show 5 more »](#) | [Go to list \(13\) »](#)

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**Addresses** New Address Addresses Help

Action	Address Type	Mailing Address	Mailing City	Mailing State/Province	Mailing Zip/Postal Code	Latest End Date	Latest Start Date	Address ID
<a href="#">Edit</a>   <a href="#">Del</a>		236 Horizon Ave Sartell, Minnesota 56377	Sartell	Minnesota	56377		1/26/2015	<a href="#">A-00000</a>

---

**Open Activities** New Task New Event Open Activities Help

Action	Subject	Name	Related To	Task	Due Date	Status	Priority	Assigned To
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Golf Event</a>	<a href="#">Matt Foster</a>		<input type="checkbox"/>	5/6/2015 4:00 PM			<a href="#">Matt (YFCDEV) Foster</a>

---

**Activity History** Log a Call Mail Merge Send an Email View All Activity History Help

Action	Subject	Name	Related To	Task	Due Date	Assigned To	Last Modified Date/Time
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Email: Matt Would you join us for our fundraiser?</a>	<a href="#">Matt Foster</a>		<input checked="" type="checkbox"/>	2/24/2015	<a href="#">Matt (YFCDEV) Foster</a>	2/24/2015 10:00 AM

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**Notes & Attachments** New Note Attach File Notes & Attachments Help

No records to display

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## Relationships (Connecting People with People)

Relationship R-000001 Edit Layout | Printable View | Help for this

---

**Relationship Detail** Edit Delete Clone

▼ Relationship Information

Contact <a href="#">Matt Foster</a>	Related Contact <a href="#">Abby Foster</a>
Type <a href="#">Spouse</a>	Staff Relationship <a href="#">Staff Relationship</a>
Status <a href="#">Current</a>	Account Relationship <a href="#">Account Relationship</a>
Relationship Explanation <a href="#">Abby Foster is Matt Foster's Spouse</a>	
Description <a href="#"> </a>	
Created By <a href="#">Matt (YFCDEV) Foster, 2/4/2015 3:23 PM</a>	Last Modified By <a href="#">Matt (YFCDEV) Foster, 2/4/2015 3:23 PM</a>

Edit Delete Clone

SPOUSE RELATIONSHIP NOTE: Because Salesforce uses a household account model, if the spouse name(s) are on the same record, they will be split, a new record will be created for the non-primary spouse and a spouse relationship will be created.

Relationship R-000029 Edit Layout |

---

**Relationship Detail** Edit Delete Clone

▼ Relationship Information

Contact <a href="#">Matt Foster</a>	Related Contact <a href="#">Meleea Russell</a>
Type <a href="#">YFC Staff Connection</a>	Staff Relationship <a href="#">Meleea Russell</a>
Status <a href="#">Current</a>	Account Relationship <a href="#">Account Relationship</a>
Relationship Explanation <a href="#">Meleea Russell is Matt Foster's YFC Staff Connection</a>	
Description <a href="#"> </a>	
Created By <a href="#">Matt (YFCDEV) Foster, 3/12/2015 3:10 PM</a>	Last Modified By <a href="#">Matt (YFCDEV) Foster, 3/12/2015 3:10 PM</a>

Edit Delete Clone

YFC STAFF CONNECTION NOTE: If you do not have your current data contacts relationship mapped, it will not magically map in Salesforce. The mapping must have a lookup value, not a text field.

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## Donations (Gifts / Inkind / Grants / Stock)

Donation **donationTEST**
Customize Page | Edit Layout | Printable View | Help

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Show Feed
Click to add topics

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[Soft Credits](#) | [Notes & Attachments](#) | [Stage History](#)

---

**Donation Detail**
Edit | Delete | Clone | Split

---

Opportunity Record Type
YFC Donation [\[Change\]](#)

---

**Donation Information**

Opportunity Name	donationTEST
Account Name	Foster Household
Designation	Campus Life HS
Sub-Designation	School Dist 234
Staff Association	Melesa Russek

**Donation Type** Cash

Check #	
Amount	\$50.00
Stage	Posted
Close Date	2/20/2015
Probability (%)	100%

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**Donation Note**

Description

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**Receipt Information**

Receipt? Received Date Receipt Sent 2/20/2015

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**Campaign Tracking**

Primary Campaign Source

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**C&P Information**

C&P Tax Deductible	C&P SKU
C&P Contact	C&P Order Number
C&P Payment Type	

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**System Information**

Legacy Gift ID	Created By	Created	Last Modified By
	Matt (YFCDEV) Foster	2/20/2015 4:45 PM	Matt (YFCDEV) Foster
Primary Contact Email	matt@fosterinlk.com		3/16/2015 1:22 PM
			Individual Preferred Receipt Type

Edit | Delete | Clone | Split

---

**Soft Credits** Soft Credits Help

Action	Contact Name	Account Name	Email	Phone	Role	Primary
Edit   Del	Matt Foster	Foster Household	matt@fosterinlk.com	(320) 309-8405	Donor	✓
Edit   Del	Abby Foster	Foster Household	abbymfoster@gmail.com	(302) 267-3641	Household Member	☐

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**Notes & Attachments** Notes & Attachments Help

No records to display

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**Stage History** Stage History Help

Stage	Amount	Probability (%)	Expected Revenue	Close Date	Last Modified
Posted	\$50.00	100%	\$50.00	2/20/2015	Matt (YFCDEV) Foster, 3/16/2015 1:22 PM
Posted	\$0.00	100%	\$0.00	2/20/2015	Matt (YFCDEV) Foster, 2/20/2015 4:45 PM

NOTE: The Donation (opportunity) name will be the donation description of your legacy donation data. The new YFC Designation/ Sub Designation will not apply unless you change these values before import. Please be sure to send a Legacy Donation ID.

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## Staff

(taken from YFC Local Configuration Worksheet)

Staff **Melelea Russell**
Customize Page | Edit Layout | Printable View | Help for this Page

[Staff Relationships \(2\)](#) | [Opportunities \(4\)](#) | [Open Activities \(0\)](#) | [Activity History \(0\)](#) | [Notes & Attachments \(0\)](#)

**Staff Detail**
[Edit](#) [Delete](#) [Clone](#)

Staff Name	Melelea Russell		Owner	<a href="#">Matt (YFCDEV) Foster (Change)</a>
First Name	Melelea		Type	Staff
Organization	Tacoma YFC		Status	Active
Date Terminated			Title	
Created By	<a href="#">Matt (YFCDEV) Foster</a> , 2/4/2015 3:26 PM		Last Modified By	<a href="#">Matt (YFCDEV) Foster</a> , 2/4/2015 3:26 PM

[Edit](#) [Delete](#) [Clone](#)

**Staff Relationships**
[New Relationship](#)
[Staff Relationships Help](#)

Action	Contact	Account Relationship	Status	Relationship Explanation	Description
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Jordan Junkermeier</a>		Current	Melelea Russell is Jordan Junkermeier's YFC Staff Connection	
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Matt Foster</a>		Current	Melelea Russell is Matt Foster's YFC Staff Connection	

**Opportunities**
[Opportunities Help](#)

Action	Opportunity Name	Account Name	Close Date	Amount	Designation	Sub-Designation
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Test 1234</a>	<a href="#">Foster Household</a>	2/11/2015	\$31,654.00		
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Test donation SPLIT</a>	<a href="#">Foster Household</a>	2/16/2015	\$50.00	YFC Core	School Dist 345
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Test 12354</a>	<a href="#">Foster Household</a>	2/18/2015	\$300,000.00	City Life	Middle School
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">donation TEST</a>	<a href="#">Foster Household</a>	2/20/2015	\$50.00	Campus Life HS	School Dist 234

**Open Activities**
[New Task](#) [New Event](#)
[Open Activities Help](#)

No records to display

**Activity History**
[Log a Call](#) [Mail Merge](#) [Send an Email](#)
[Activity History Help](#)

No records to display

**Notes & Attachments**
[New Note](#) [Attach File](#)
[Notes & Attachments Help](#)

No records to display

NOTE: For staff no longer with your chapter/ not on staff. You must include them to relate historical donations to their Inactive staff record.

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